

**CENTENNIAL SCHOOL DISTRICT**  
Office of the Director of Business & Operations

**DATE:** August 9, 2018

**TO:** Citizens Interested in Serving on Budget Committee

**FROM:** Greg Lecuyer, Director of Business & Operations

**SUBJECT:** SERVING ON DISTRICT BUDGET COMMITTEE

Thank you for your interest in serving on the Centennial School District Budget Committee. To make our selection as carefully and objectively as possible, we appreciate your completing the attached Budget Committee application.

The Centennial School District Budget Committee is composed of fourteen members; seven elected school board members and seven citizens appointed by the Board. A member cannot be an employee of the school district. The fourteen volunteer members review and approve the amount of the proposed budget. The committee may direct the administration to make dollar adjustments (increases or decreases) to the total before they approve the budget. The Budget Committee does not approve new personnel, employee contracts or salary/benefits. The Board of Directors is responsible for determining the District's programs.

The Budget Committee reviews all financial information at budget committee meetings scheduled for January 23, 2019, April 10, 2019 and May 8, 2019. It is expected that members will make every effort to attend those meetings. All three meetings are scheduled at 6:00 p.m. on Wednesday evenings. All meetings are at the District Office.

**The Board of Directors is asking interested applicants to complete the attached application and return it to the office of Director of Business and Operations no later than 3:00 p.m., October 24, 2018.**

This personal information will be considered by the school board members when appointments are made. The applicants will also be asked to make a brief personal statement during the November 14, 2018 board meeting at the Centennial District Office, 18135 SE Brooklyn St., Portland, OR. at 7:00 p.m. The Board will then make an appointment to the 2018-2019 Budget Committee. All information submitted becomes public information.

CENTENNIAL SCHOOL DISTRICT  
BUDGET COMMITTEE APPLICATION

**Due not later than October 24, 2018 @ 3:00p.m.**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE: Home \_\_\_\_\_ Business \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

OCCUPATION: \_\_\_\_\_

SCHOOLS ATTENDED: \_\_\_\_\_

Number of years in the District? \_\_\_\_\_ Are you a registered voter?  (YES)  (NO)

Do you have children in the school district?  (YES)  (NO) Which school? \_\_\_\_\_

Have you worked on any school committee?  (YES)  (NO) Which ones? \_\_\_\_\_

\_\_\_\_\_

Other community or business activities? \_\_\_\_\_

\_\_\_\_\_

In what capacity have you been associated with Centennial schools in the past?

\_\_\_\_\_

\_\_\_\_\_

Please list previous experience, financial background, education, etc., which might be helpful to you in this responsibility:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Why are you interested in serving on the Budget Committee?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**All candidates will be introduced to the Board at the November 14, 2018 board meeting.**

Please return application to: Greg Lecuyer, Director of Business & Operations  
Centennial School District  
18135 S.E. Brooklyn Street  
Portland, Oregon 97236  
503-760-7990

**CENTENNIAL SCHOOL  
DISTRICT BUDGET  
CALENDAR  
2018-2019**

<b>DEADLINE</b>	<b>TASK</b>
Wednesday, August 01, 2018	Adopt budget calendar Announce Budget Committee vacancies Position 4 - Brandi Hutchinson Position 7 - Anjanet Banuelos
Wednesday, October 24, 2018	Deadline to submit application for membership on Budget Committee, 3:00 pm
Wednesday, November 14, 2018	Board interviews applicants for Budget Committee Board appoints Budget Committee members
<b>Wednesday, January 23, 2019</b>	<b>Budget Committee Discussion of Priorities for 2019-2020 budget, 6:00 pm District Office Board Room</b>
Friday, March 15, 2019	Publish first notice in newspaper of organizational meeting 5-30 days prior to meeting, not less than seven days prior to second notice
Friday, March 29, 2019	Publish second notice on district website of organizational meeting at least 10 days prior to meeting, not less than seven days after first notice
<b>Wednesday, April 10, 2019</b>	<b>Organizational Meeting Budget Committee/Budget Message, 6:00 pm District Office Board Room</b>
<b>Wednesday, May 08, 2019</b>	<b>Second Budget Committee meeting, 6:00 pm District Office Board Room (Public Forum)</b>
Friday, May 24, 2019	Publish budget hearing notice and financial summary 5-30 days prior to budget hearing
Wednesday, June 05, 2019	Board conducts Budget Hearing, adopts budget, makes appropriations, levies taxes and categorizes the levy, 6:00 pm